

**PETERS TOWNSHIP
SANITARY AUTHORITY**

3244 WASHINGTON ROAD
McMURRAY, PA 15317-3153
PHONE: 724-941-6709
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James J. Miskis, Manager
Mark A. Chucuddy, Asst. Manager
Patricia L. Foote, Financial Controller
Diane L. Gregor, Admin. Assistant

PRELIMINARY AGENDA

REGULAR MEETING

January 8, 2008

ROLL CALL:

REORGANIZATION:

1. Election of Temporary Chair
2. Nominations for Chair
3. Conduct the balance of the re-organization meeting

REVIEW OF MINUTES FOR APPROVAL: Minutes of December 11, 2007

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending December 31, 2007

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Cobblestone Preliminary Plan Review
2. Executive Session Regarding Property Acquisition

ADJOURNMENT:

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REGULAR MEETING

January 8, 2008

ROLL CALL:

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:06 p.m. by the Chairman. Board members present were G. Robert Jacobs, Denver E. Yingling, John P. Slagle, James E. Schafer and George A. Khalouf. Also present were; Paul J. Walsh, Solicitor, Mark Poole, Robert Laskey, HDR Engineering Inc., James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Patricia L. Foote, Financial Controller, and Diane L. Gregor, Administrative Assistant.

REORGANIZATION OF THE BOARD:

Mr. Walsh, Solicitor, recommended during the reorganization portion of the meeting a temporary Chair should be elected for the purpose of conducting the election for the permanent Chair. The temporary Chair would be elected, then open the floor for nominations for Chair, preside over the election of the Chair and then relinquish the Chair to the newly elected Chair to conduct the balance of the re-organization meeting.

A Motion was made by Mr. Yingling seconded by Mr. Slagle to appoint Mr. Jacobs as the Temporary Chairman for reorganization. The motion carried unanimously.

There was a discussion regarding the Authority By-Laws pertaining to the rotation of officer positions. Mr. Walsh recited that section on the elections and appointments and clarified a nomination should be made for each position.

A Motion was made by Mr. Slagle seconded by Mr. Yingling to appoint Mr. Khalouf as Chairman. The motion carried 4-1, with Mr. Jacobs casting the dissenting vote.

The Chairman, Mr. Khalouf conducted the remaining of the meeting.

A Motion was made by Mr. Yingling seconded by Mr. Schafer to appoint Mr. Slagle as Vice Chairman. The motion carried unanimously

A Motion was made by Mr. Jacobs seconded by Mr. Slagle to appoint Mr. Yingling as Secretary. The motion carried unanimously

A Motion was made by Mr. Slagle seconded by Mr. Yingling to appoint Mr. Schafer as Treasurer. The motion carried unanimously

A Motion was made by Mr. Slagle seconded by Mr. Schafer to appoint Mr. Jacobs as Assistant Secretary-Treasurer. The motion carried unanimously.

The Reorganization of the Board is as indicated below:

Chairman	George A. Khalouf
Vice Chairman	John P. Slagle
Secretary	Denver E. Yingling
Treasurer	James E. Schafer
Assistant Secretary-Treasurer	G. Robert Jacobs

A Motion was made by Mr. Slagle seconded by Mr. Schafer to retain all professional and depository appointment positions. The motion carried unanimously.

Solicitor	Bassi, McCune & Vreeland
Depository	PNC Bank, McMurray Office
Consulting Engineer	HDR Engineering
Auditors	Hosack, Specht, Muetzel & Wood
Financial Advisor	PNC Capital Markets
Newspaper	Observer Reporter, Tribune Review, Post Gazette

There was a lengthy discussion to amend the Authority By-Laws regarding officer compensation and a resolution was presented for adoption. The resolution outlined the compensation for each office held.

A Motion was made by Mr. Slagle seconded by Mr. Schafer to approve the amendment to the Authority's By-Laws by Resolution No. 01-01-08. The Motion carried 3-2, with Mr. Jacobs and Mr. Yingling casting the dissenting votes.

A Motion was made Mr. Slagle and seconded by Mr. Schafer to adjourn reorganization meeting at 7:40 p.m. The Motion carried unanimously.

APPROVAL OF MINUTES:

A Motion was made by Mr. Slagle and seconded by Mr. Schafer to approve the minutes of the December 11th, 2007 meetings as prepared by Ms. Patricia L. Foote, with minor corrections. The Motion carried unanimously.

VISITORS:

1. Mark Hoskins Developer of Cobblestone Plan of Lots
2. Property Owners in the vicinity of the proposed development:

Lynette Ligman	109 Holly Drive, McMurray, PA 15317
Louis E. Menichi	50 Menichi Lane McDonald, PA
Irene & David Keirsbilek	420 Justabout Road, Venetia, PA 15367
Margarita Gasse	475 Justabout Road, Venetia, PA 15367
Bob Simmons	170 Simmons Road, McMurray, PA 15317

RE: Overview of the proposed development, the Cobblestone Plan of Lots

Mr. Miskis provided a brief history about the Cobblestone preliminary plan review which was discussed in detail at the November 13, 2006 Board Meeting. At that meeting the Board indicated they would be willing to consider the proposed gravity sewer in the Justabout Road Right of Way, and directed Management to review the plans and make a recommendation at a subsequent Board meeting. However the revised plans indicated an extensively deep sewer was required, and this alternative was deemed impractical. Subsequently the developer proposed a temporary pump station until a gravity sewer is extended up to the valley.

Mr. Miskis indicated the Developer has agreed to meet all of the Authority's conditions and discussed the advantages and disadvantages of the development as proposed with a pump station. Management recommended approval of the pump station concept subject to a list of conditions and final approved by Engineer.

Mr. Simmons inquired about the proximity of the sewer line to his brother's house and the seasonal farm. He questioned if they would be required to connect. Mr. Miskis indicated it would be impractical for the property to connect because they would have to pump upstream, and gravity sewers would be available downstream when they decide to develop.

A Motion was made by Mr. Slagle and seconded by Mr. Schafer to approve the pump station concept for the Cobblestone Plan of Lots subject to a list of conditions and approved by Engineer. The Motion carried unanimously.

The visitors departed the meeting.

SOLICITOR'S REPORT: Copy on file

Mr. Walsh indicated that he resigned from Bassi, McCune & Vreeland and introduced Mr. Keith A. Bassi to be the Authority's representative.

Mr. Walsh reported all matters have been concluded regarding the Gerwig legal issue. The Consent Order was signed by Judge O'Dell Seneca and filed with the Prothonotary.

Mr. Walsh departed the meeting.

ENGINEER'S REPORT: Copy on file

Mr. Poole reported he will be scheduling a meeting with PaDEP towards the end of February to discuss the status for Phase B of the Brush Run Wet Weather Optimization Study Report.

Mr. Poole reported HDR completed their review of the completed Sections 1-5 and part of Section 6 of the DC WWTP Act 537 Plan. HDR is awaiting additional sections from KLH Engineers before finishing review of entire document.

MANAGER'S REPORT: Copy on file

Mr. Miskis reported the SHACOG Joint Pipe Lining Year 4 project bids were opened and the apparent low bidder was Advanced Pipe Technologies. This project was part of the 2008 Capital Improvements and considering the bid prices the project will be under budget, therefore management will consider increasing the scope of the project by approximately 1,600 feet.

There was a brief discussion regarding the hiring of managerial supervisory personnel for building sewer inspections. A qualified candidate was interviewed in December and salary is being negotiated.

Mr. Miskis reported the amended Task Activity Report for Piney Fork 537 Plan was approved by Township Council and will be submitted to PaDEP.

Mr. Miskis reported the status of the 2007 East McMurray Road Developer Sewer Extension. A meeting is scheduled for January 10th with the property owners to discuss the construction bids and provided information regarding an escrow agreement, payment plan, and a developer's agreement.

Mr. Miskis reported on the status of the Upper Valleybrook Interceptor Augmentation Design Project. The Part II permit application has been submitted, and recommended the project was ready for bidding.

A Motion was made by Mr. Schafer and seconded by Mr. Slagle to approve the advertisement for the Upper Valleybrook Interceptor Augmentation Design contingent upon permit acquisition. The Motion carried unanimously.

ASSISTANT MANAGER'S REPORT: Copy on file

Mr. Chucuddy reported the Brush Run SCADA Upgrade phone and internet service at both locations has been completed. Communications with the Hidden Brook pump station has been tested and appears to be working fine. The hardware and software for the WIN911 (alarm notification software) will be installed and linked to the database. This should be the last item prior to onsite installation of equipment. JM Software is preparing an operational manual.

Mr. Chucuddy reported that we have received full Accreditation of the Brush Run Laboratory from the PaDEP Bureau of Laboratories. The accreditation is good for one year from the approval date of January 31, 2008.

Mr. Chucuddy recommended the purchase of either a Chevy Trail Blazer or a Dodge Durango through the COSTARS program; this item was proposed in the 2007 Capital Improvement Budget.

A Motion was made by Mr. Slagle and seconded by Mr. Schafer to approve the purchase of either of the proposed vehicles as determined by Management. The Motion carried unanimously.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on file

FINANCIAL CONTROLLER'S REPORT: Copy on file

FINANCIAL STATEMENT REVIEW: Month ending December 31, 2007.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

A Motion was made by Mr. Schafer and seconded by Mr. Slagle to approve disbursements in the amount of \$125,584.42 from the following funds:

<u>Fund</u>	<u>Disbursement</u>	<u>Total</u>
Operating	Checks: 15271-15332	\$105,997.13
Developer	Transfer to Operating	\$820.95
CIRF	Transfer to Operating & Req. 54-08	\$18,766.34

The Motion carried unanimously.

OTHER BUSINESS:

A Motion was made to enter into executive session by Mr. Slagle and seconded by Mr. Schafer at 9:49 p.m. to discuss property acquisition. The Motion carried unanimously.

Executive Session ended at 10:54 p.m.

A Motion was made by Mr. Slagle and seconded by Mr. Schafer to adjourn the meeting at 10:55 p.m. The Motion carried unanimously.

Respectfully Submitted,

Patricia L. Foote

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Yingling	Slagle	Appoint Mr. Jacobs as Temporary Chairman for reorganization	Approved
2	Slagle	Yingling	Appoint Mr. Khalouf as Chairman	Approved 4-1
3	Yingling	Schafer	Appoint Mr. Slagle as Vice Chairman	Approved
4	Jacobs	Slagle	Appoint Mr. Yingling as Secretary	Approved
5	Slagle	Yingling	Appoint Mr. Schafer as Treasurer	Approved
6	Slagle	Schafer	Appoint Mr. Jacobs as Assistant Secretary – Treasurer	Approved
7	Slagle	Schafer	Retain all professional appointments	Approved
8	Slagle	Schafer	Approve Resolution 01-01-08 amendment to By-Law	Approved 3-2
9	Slagle	Schafer	Adjourn reorganization meeting at 7:40 p.m.	Approved
10	Slagle	Schafer	Approve Minutes of the December 11 th 2007 meeting	Approved
11	Slagle	Schafer	Approve the pump station concept for the Cobblestone Preliminary Plan subject to Engineer approval	Approved
12	Schafer	Slagle	Approve Advertisement for Upper Valleybrook Inter. Augmentation Project	Approved
13	Slagle	Schafer	Approve purchase of the proposed vehicle	Approved
14	Schafer	Slagle	Approve disbursements in the amount of \$125,584.42	Approved
15	Slagle	Schafer	Enter into Executive Session to discuss property acquisition	Approved
16	Slagle	Schafer	Adjourn the Meeting at 10:55 p.m.	Approved