



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

July 12, 2017

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of June 14, 2017

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending June 30, 2017

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Acceptance of proposed sewage flows from Juniper Woods of 24,000 GPD (60 EDU's)
2. Approve HRG Engineering, Inc., Service Order for Juniper Woods

ADJOURNMENT:



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REGULAR MEETING

July 12, 2017

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman, David G. Blazek. Board members present were, Rebecca W. Kaminsky, and Michael A. Silvestri. Also present were Romel L. Nicholas, Solicitor, Chad Handley, Engineer, Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager and Patricia Mowry, Financial Controller. Absent from the meeting were Eric S. Grimm and Michael P. Crall.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the June 14, 2017 Board Meeting.

Moved by Mr. Silvestri, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

VISITORS: None

SOLICITOR'S REPORT: Copy on File.

Mr. Nicholas reported regarding the ALCOSAN consent order for the Marella Manor service area. A demonstration project must be completed by the dead line of August 1, 2017. Our current dye testing at time of sale will satisfy the requirements of the demonstration project. A report will be due December 2017.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the DC WPCP Interceptor Improvements project. Mr. Hanley indicated HRG will take ownership of the KLH Giant Oaks interceptor drawings, and incorporated the sections that HRG is re-designing. The Oakwood Road portion of the project is in the final design phase. The permits will be re-applied for and will encompass the entire project. Management and Mr. Hanley attended the PENNVEST and PaDEP planning consultation meeting. PaDEP is requiring an alternative analysis, and updated Township zoning for the hydraulic analysis. The permit applications are expected to be submitted by the end of August.

Mr. Hanley reported the status of the Hidden Brook emergency repair project. Mr. Hanley and Management attended a meeting on July 12, 2017 with the PaDEP to discuss the project concerns. Mr. Hanley presented a memo summarizing the meeting. The PaDEP indicated a water quality permit would be required, the Clean Streams Law always applies and PPC Plan should be prepared, the PPC plan should address acid mine drainage, and the DEP would honor a deed restriction that stated the Authority assumes no liability of existing environmental issues should a property transfer take place. The PaDEP will follow up with a letter confirming that the previous consent order is no longer applicable. Management recommended after receiving the letter to proceed with the design.

Motion: To authorize proceeding with the final design for the Hidden Brook emergency repair project after receiving the confirmation letter from the PaDEP that the previous consent order is no longer applicable .

Moved by Mr. Silvestri, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Gary A. Parks, Special Projects Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Diane L. Gregor, Administrative Assistant

MANAGER'S REPORT: Copy on file.

Mr. Jenkins gave an overview of project task completed throughout the month for the Donaldson's Crossroads Treatment Plant Replacement Project. The pilot test for the dewatering facility is scheduled for the week of July 24th. Management will evaluate equipment alternatives and pricing with GHD after the testing is completed. Management is reviewing the garage design drawings with GHD to incorporate the dewatering equipment.

Mr. Jenkins reported the status of the PaDEP ALCOSAN Consent Order. He and Mr. Parks are completing the required report that will be due December, 2017. The Consent Order requires a source reduction study of the Marella Manor area to be submitted by December 1, 2017. Management will be working to expand the time of sale dye testing.

Mr. Jenkins reported the status of the Donaldsons Crossroads Corrective Action Plan. The semi-annual report is due by July 31, 2017. As part of the requirements indicated in the plan, the Authority planned and budgeted for several sewer rehabilitation projects.

Mr. Nicholas recommended entering into executive session for personnel related matters.

Motion: To enter into executive session at 7:31 p.m. to discuss personnel related matters

Motion: Moved by Mrs. Kaminsky, Seconded by Mr. Silvestri

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

Executive Session ended at 7:34 p.m.

OPERATIONS MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported the developer completed the application for review and paid the application fee for Juniper Woods: The development is a 60 lot subdivision along Thompsonville Road. Mr. Chucuddy recommended acceptance of the proposed sewage flows of 24,000 GPD (60 EDUs). This is tributary to our Brush Run WPCP and is eligible for planning exemption. Mr. Chucuddy recommended approval of HRG's proposal to provide the construction phase services.

Motion: To accept the proposed sewage flows of 24,000 GPD (60 EDUs) Juniper Woods for development.

Moved by Mr. Silvestri, Seconded by, Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

Motion: To approve HRG's Service Order Juniper Woods Development for the following not to exceed amounts; design review, \$2,500, construction administration \$3,200, inspection observation \$23,000, as-built drawings \$3,200.

Moved by Mrs. Kaminsky, Seconded by Mr. Silvestri

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

Mr. Chucuddy reported the status of the BR NPDES Permit Renewal. The application was submitted in December 2013, and PaDEP has published the draft permit listing 29 new parameters on July 1st in the Pennsylvania Bulletin. Management and GHD has been successful to have the parameters decreased to 11 by petitioning PaDEP to utilize the method detection limit versus the reporting limit of the analysis. We

will be analyzing additional samples in an effort to eliminate the remaining parameters. We will have 30 days in which to provide comments. It is our understanding that once comments are received that the permit will have to be published again due to removing the parameters of concern. GHD will assisting with providing comments to PaDEP.

SPECIAL PROJECTS MANAGER’S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT:

Ms. Mowry reported the status of the Donaldson’s Crossroads Treatment Plant Replacement Project based upon GHD’s monthly progress report No. 17 as distributed.

Ms. Mowry recommended approval of GHD’s invoice as listed on the capital requisition for construction phase services. GHD recommended approval of the pay applications as submitted by the Contractor’s and as listed on the PV loan summary.

FINANCIAL STATEMENT REVIEW: Month ending May 31, 2017.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$1,181,494.74 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Silvestri,

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

Fund	Disbursement	Total
Operating	Checks: 2933 through 3000	\$68,273.44
Payroll	Transfer from Operating to Payroll fund	\$75,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement Operating Fund	\$133.08
Developer Fund	Check. No. 1009 - 1011	\$7,459.32
CFS Capital Improvement Fund	Requisition 2017-6	\$92,096.88
Zion Bank Construction Fund	Requisition	\$0.00
2016 PV-Construction Fund		\$931,393.96
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:48 p.m.

Moved by Mr. Silvestri, Seconded by, Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Rebecca W. Kaminsky, and Michael A. Silvestri

Respectfully Submitted,

Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Silvestri	Kaminsky	Approve meeting minutes of June 14, 2017	Approved
2	Silvestri	Kaminsky	To authorize HRG to proceed with design of the Hiddenbrook repair contingent upon receiving written confirmation from PaDEP that the previous Consent order is no longer applicable.	Approved
3	Kaminsky	Silvestri	To enter into executive session to discuss personnel matters.	Approved
4	Silvestri	Kaminsky	To approve acceptance of the proposed sewage flows of 24,00 GPD from the proposed Juniper Woods Development.	Approved
5	Kaminsky	Silvestri	Approve HRG's service order for providing construction phase services for the Juniper Woods Development.	Approved
6	Kaminsky	Silvestri	Approve disbursements in the amount of \$1,181,494.74	Approved
7	Silvestri	Kaminsky	Adjourn the Meeting at 8:35 p.m.	Approved