



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 9, 2022

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of February 9, 2022

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2022

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Authorization to enter into Developer's Agreement with Ted Taylor Builders for sewer extension related to Lutz Farms contingent on receipt of all outstanding items
- 2) Authorization to enter into Developer's Agreement with Robert and Cynthia Chapman for extension on Clara Lane contingent on receipt of all outstanding items
- 3) Acceptance of proposed sewage flows from Wallach Subdivision Plan 1,200 GPD (3 EDU) contingent on receipt of Application fee
- 4) Authorization to enter into Developer's Agreement with Jamison and Lindsey Graney for Sewer Realignment on Diamond Drive contingent on receipt of all outstanding items
- 5) Resolution for submittal grant application for CFA Local Share Grant for the 2022 SEWER Rehabilitation Project
- 6) Resolution for submittal grant application for ALCOSAN Grow grant for the Marella Manor area
- 7) Approval and authorize Management to execute agreement with Clover Connect for sewer customer payment processing online.

ADJOURNMENT:



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REGULAR MEETING

March 9, 2022

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Absent: John A. Banaszak

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 9, 2022 Board Meeting.

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Deerfield Manor/Links View Dive Pump Station. The water quality management permit is anticipated to be submitted to the PaDEP by March 11.

Mr. Hanley reported the status of the Piney Fork 537 Plan. Management is awaiting contact from the PaDEP regarding scheduling a meeting to discuss options regarding the denial of the Piney Fork 537 Plan by the department on February 9, 2022.

Mr. Hanley reported the status of the 2022 Sewer Infrastructure Rehabilitation Project. The survey of the Lower Valley Brook (Lower & Upper Pelipetz) Interceptor Augmentation and the Crestview Acres Sewer Replacement is completed. The base mapping and design have commenced.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the Lutz Farms development. The proposed development consisting of 38 single family homes on Thomas Road. Management recommended entering into a Developer's Agreement with Developer for the sewer extension contingent on receipt of all outstanding items.

Motion: To enter into Developer's Agreement with Ted Taylor Builders for sewer extension related to Lutz Farms contingent on receipt of all outstanding items

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Jenkins reported on the status of the Chapman sewer extension. Management and HRG received and approved the revised plans dated February 14, 2022. Management recommended entering into a Developer's Agreement with Developer for the sewer extension contingent on receipt of all outstanding items.

Motion: To enter into Developer's Agreement with Robert and Cynthia Chapman for extension on Clara Lane contingent on receipt of all outstanding items

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Jenkins reported on the status of the Diamond Drive Sewer Realignment. The developer, Jamison Graney, intends to consolidate two parcels (204-206 Diamond Drive) in the Starwood Plan and build a single family home. Management recommended to enter into a Developer's Agreement with Jamison and Lindsey Graney for sewer realignment on Diamond Drive, contingent on receipt of all outstanding items.

Motion: To enter into Developer's Agreement with Jamison and Lindsey Graney for Sewer Realignment on Diamond Drive contingent on receipt of all outstanding items

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Jenkins reported the status of the Wallach Subdivision (110 Oakhurst Drive): The developer intends to subdivide (3) existing parcels into (4) lots while incorporating lot line shifts. A public sewer extension is proposed from the existing public sewer along Route 19 to the proposed lots 1, 2, and 3. This is in the review phase of the project. Management recommended acceptance of the proposed sewage flows into the Donaldson Crossroads Sanitary System.

Motion: To accept the proposed sewage flows from Wallach Subdivision Plan 1,200 GPD (3 EDU) into the Donaldson Crossroads Sanitary System, contingent on receipt of Application fee.

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Jenkins reported he submitted a request to Peters Township for a \$200,000 grant allocation from their American Rescue Plan Grant for the Marella Manor sanitary sewer system improvements. Mr. Jenkins will attend the Township Council's March 28, 2022 meeting and present the Authority's request.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. GHD has reviewed the UV equipment performance test submitted by the manufacturer and confirmed the performance is acceptable and has met the contract requirements. GHD requested to attend the June 2022 meeting to request additional compensation related to Construction Engineering Services for the Project.

Mr. Jenkins reported on status of the Brush Run WPCP Non-Potable Water System evaluation performed by GHD. The preliminary review was completed and GHD will submit a report on the findings.

Mr. Jenkins reported an ad will be placed for Summer Maintenance help.

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported that the vendor has changed their TKN test kits which have not been approved by EPA/PaDEP. Until the EPA/PaDEP approves the new testing method, the weekly samples will be sent to an outside facility for testing. In the interim, we can choose to do 9 matrix spike samples, and as long as we achieve 90% - 110% recovery we can then utilize the new method/test kit. We will proceed with doing so.

Mr. Chucuddy reported the six revised lab SOP's incorporating the reference methods contain in the EPA Method Update Rule have been approved by the PaDEP without comment. The methods are finalized and the required Laboratory Control Sample ordered.

Mr. Chucuddy reported a dumpster has been delivered for the disposal of the ACP piping. The profile to dispose of the piping has been approved by the landfill.

Mr. Chucuddy reported the DC sludge profile renewal expires April 9, 2022. The process to renew is in progress and awaiting Form 43 results.

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry reported a grant application will be submitted for the CFA Local Share grant for the 2022 Sewer Rehabilitation Project for \$300,000.

Motion: Adopt Resolution 04-03-22 for grant request from the CFA Local Share Grant for the 2022 Sewer Rehabilitation Project in the amount of \$300,000.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Ms. Mowry reported the Authority is not eligible for ALCOSAN Grow grant program for the Marella Manor sanitary sewer system improvements. Therefore the resolution on the agenda is not needed.

Ms. Mowry reported Harris Corporation, which is the sewage billing software, has changed providers for credit card payment processing. Therefore, the Authority is required to enter into an agreement with the new provider. All contract terms with the previous provider will be the same. The customers pay a \$3.25 fee for every transaction. The Authority has no cost for this service.

Motion: To approval and authorize Management to execute agreement with Clover Connect for sewer customers credit card and electronic check payment processing.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2022.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$354,041.11 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 6941 through 7009 Void Ck and ACH	\$107,637.19
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$1,308.50
CFS Capital Improvement Fund	Requisition 2022-2	\$87,869.25
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$354,041.11

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:25 p.m.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Wells	To approve the minutes of the February 9, 2022 Board Meeting.	Approved
2	Kaminsky	Burns	To enter into Developer's Agreement with Ted Taylor Builders for sewer extension related to Lutz Farms contingent on receipt of all outstanding items.	Approved
3	Wells	Burns	To enter into Developer's Agreement with Robert and Cynthia Chapman for extension on Clara Lane contingent on receipt of all outstanding items.	Approved
4	Burns	Kaminsky	To enter into Developer's Agreement with Jamison and Lindsey Graney for Sewer Realignment on Diamond Drive contingent on receipt of all outstanding items.	Approved
5	Burns	Wells	To accept the proposed sewage flows from Wallach Subdivision Plan 1,200 GPD (3 EDU) into the Donaldson Crossroads Sanitary System, contingent on receipt of Application fee.	Approved
6	Wells	Burns	Adopt Resolution 04-03-22 for grant request from the CFA Local Share Grant for the 2022 Sewer Rehabilitation Project in the amount of \$300,000.	Approved
7	Kaminsky	Burns	To approval and authorize Management to execute agreement with Clover Connect for sewer customers credit card and electronic check payment processing.	Approved
8	Kaminsky	Burns	To approve disbursements in the amount of \$354,041.11.	Approved
9	Wells	Burns	To adjourn the Board Meeting at 7:25 p.m.	Approved