

**JORDAN TAX SERVICE, INC.
PETERS TOWNSHIP & SCHOOL DISTRICT
TAX CERTIFICATION &/OR MUNICIPAL CLAIM LETTER APPLICATION**

PLEASE ENCLOSE PROPER PAYMENT WITH REQUEST & ALLOW (7-10) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. REQUEST FOR MUNICIPAL CLAIM LETTER / TAX CERTIFICATION WILL BE RETURNED IF ALL DATA IS NOT COMPLETED.

PETERS TOWNSHIP: Total Fee \$ _____ - made Payable to: Peters Township"
Municipal Claim Letter: \$15.00 Per Parcel 724-941-4180 MAIL TO: 610 E. MCMURRAY RD, MCMURRAY, PA 15317

PETERS TOWNSHIP SANITARY AUTHORITY: DYE TEST/MANHOLE CERTIFICATION - CONTACT PTSA @ 724-941-6709
MAIL TO: 111 BELL DRIVE, MCMURRAY PA 15317

JORDAN TAX SERVICE, INC.: (Total Fee \$ _____ - made Payable to: "Jordan Tax Service, Inc."
Property Tax Certification: **\$10.00 Per Year** Sewage/Trash Lien Letter: **\$25.00 Per Parcel**

MAIL TO: Jordan Tax Service, Inc., 102 Rahway Rd, McMurray, PA 15317 (724) 731-2351

Application Date:		TAX CERTIFICATION LETTER REQUEST:		YES	NO
REFINANCE ?	YES	NO	SEWAGE/TRASH LETTER REQUEST:	YES	NO
SALE?	YES	NO	TAX CERTIFICATION - LIST YEARS:		
CLOSING DATE:	File #:	Property Tax Identification Number: 540-			

OWNER/SELLER: _____ Home Phone #: _____

Seller's Address: _____

Seller's Soc. Sec.#'s: _____ Work Phone #: _____

Property Address: _____

Rental Property: YES NO Commercial Property: YES NO # of Units: _____

IS STRUCTURE ON THIS LAND ? YES NO

Seller's Forwarding Address: _____

BUYER'S NAME: _____

Buyer's Soc. Sec.#'s: _____

Seller's Agent: _____ Phone #: _____

Requested By: _____ Phone #: _____

Closing Officer: _____ Phone #: _____

Closing Company: _____ Phone #: _____

Mailing Address: _____

Fax #: _____

Email Address: _____

PLEASE ENCLOSE PROPER PAYMENT WITH THIS REQUEST & ALLOW (7-10) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. YOUR REQUEST FOR A TAX CERTIFICATION / MUNICIPAL CLAIM LETTER WILL BE RETURNED &/OR NOT RELEASED IF ALL DATA IS NOT FULLY COMPLETED ON THIS FORM.

**PLEASE INCLUDE (2) TWO SELF-ADDRESSED STAMPED ENVELOPES FOR RETURN REPLY
NO VERBALS OR FAXED INFORMATION WILL BE ISSUED FROM THIS OFFICE ON ANY REQUEST!**