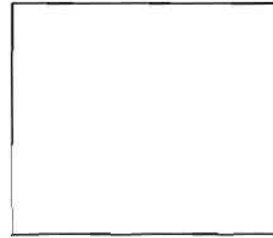


## SECTION I BYLAWS OF THE AUTHORITY

### ARTICLE I - THE AUTHORITY

Paragraph 1. **Name of Authority.** The name of the Authority shall be as specified in its Articles of Incorporation, as amended, to wit: Peters Township Sanitary Authority.

Paragraph 2. **Seal of Authority.** The seal of the Authority shall contain the name of the Authority and the year of its incorporation, and shall be in the form of the seal impressed below this Paragraph.



Paragraph 3. **Office of Authority.** The Office of the Authority shall be at 111 Bell Drive, McMurray, Pennsylvania, however the Board of the Authority may, by proper resolution, designate any other place as the Office of the Authority.

### ARTICLE II - MEETINGS

Paragraph 1. **Annual Meeting.** The annual meeting of the Board of the Authority shall be held on the 2nd Tuesday of January at 7:00 o'clock P.M. at the regular meeting place of said Board, or at such other place, date and time as may be determined by the Board of the Authority at a regular meeting prior to the start of a new fiscal year. In the event such date shall fall on a legal holiday, the annual meeting shall be held on the next succeeding secular day.

Paragraph 2. **Regular Meetings.** Regular meetings shall be convened on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month commencing at 7:00 o'clock P.M. at the Office of the Authority or at such other place, date and time as may be determined by the Board of the Authority at a regular meeting prior to the start of a new fiscal year and duly published . The meeting place dates and times shall be published in the official newspaper of the Authority annually at the beginning of each year.

Paragraph 3. **Special Meetings.** The Chairman of the Board of the Authority may when he/she deems it expedient, and shall, upon the written request of two members of the Board of the Authority, call a special meeting of the Board of the Authority for the purpose of transacting any business designated in the call. The call for a special meeting may be delivered to each member of the Board of the Authority or may be mailed to the business or home address of each member thereof 24 hours or more prior to the date of such special meeting. The special meeting place, dates, time, and purpose shall be published in the official newspaper so that the advertisement appears at least 24 hours in advance of the time of convening the meeting

Paragraph 4. **Quorum.** At all meetings of the Board of the Authority three of the members of the Board shall constitute a quorum for the purpose of transacting business; provided, however, that a smaller number may assemble and reconvene to some other time or until a quorum is obtained.

Paragraph 5. **Order of Business.** At the regular meetings of the Board of the Authority, the following shall be the order of business:

1. Roll Call
2. Review of Minutes of Previous Meeting for Approval
3. Visitors and Audience Comments
4. Solicitor's Report
5. Consulting Engineer's Report
6. Manager's Report
7. Correspondence Review
8. Financial Statement Review
9. Payment of Bills and Requisitions
10. Other Business
11. Adjournment

Paragraph 6. **Resolutions.** All resolutions shall be in writing and shall be copied in the meeting minutes of the Board of the Authority.

Paragraph 7. **Manner of Voting.** The voting on all resolutions and motions coming before the Board of the Authority shall be by voice vote, and the number of ayes and nays shall be entered upon the minutes of such meeting, unless the vote is unanimous of all members present, and in that case the minutes shall so indicate. At the request of any officer of the Board of the Authority the vote shall be made by roll call vote, with the ayes and nays of each officer recorded in the minutes of the meeting.

### **ARTICLE III - OFFICERS**

Paragraph 1. **Officers.** The Officers of the Authority shall be a Chairman, a Vice Chairman, a Secretary, a Treasurer and an Assistant Secretary-Treasurer, to be elected from the members of the Board of the Authority.

Paragraph 2. **Chairman.** The Chairman shall preside at all meetings of the Board of the Authority. Except as otherwise authorized by resolution of the Board of the Authority, the Chairman shall sign all contracts, deeds and other instruments made by the Authority. At each meeting, the Chairman shall submit such recommendations and information as he/she may consider proper concerning the business, affairs and policies of the Authority.

Paragraph 3. **Vice Chairman.** The Vice Chairman shall perform the duties of the Chairman in the absence or incapacity of the Chairman; and in case of the resignation or death of the Chairman the Vice Chairman shall perform such duties as are imposed on the Chairman until such time as the Board of the Authority shall elect a new Chairman. The Vice Chairman shall succeed to the position/office of Chairman upon the expiration of the Chairman's term of office unless otherwise voted by the Board upon the expiration of the Chairman's term of office

Paragraph 4. **Secretary.** The Secretary of the Authority shall see to it that the records are properly kept, including the recording of all votes, and recording of the proceedings of the Board of the Authority in meeting minutes, distributed to and approved by the Board. The Secretary shall have the power to affix such seal to all proceedings and resolutions of the Board of the Authority and to all contracts and instruments authorized to be executed by the Authority.

Paragraph 5. **Treasurer**. The Treasurer shall oversee the care and custody of all funds of the Authority, and shall oversee the deposit of same in the name of the Authority in such bank or banks as the Board of the Authority may select. The Treasurer shall sign all orders and checks for the payment of money, and shall pay out and disburse such moneys under the direction of the Board of the Authority. Except as otherwise authorized by the Board of the Authority, all such orders and checks shall be countersigned by the Chairman. The Treasurer shall see that regular books are kept of accounts showing receipts and expenditures, and that Management renders to the Board of the Authority at each regular meeting (or more frequently when requested) an account of transactions and also of the financial condition of the Authority. The Treasurer shall give such bond for the faithful performance of his/her duties as the Board of the Authority may determine

Paragraph 6. **Assistant Secretary-Treasurer**. The Assistant Secretary-Treasurer shall perform all the duties of either the Secretary or Treasurer in the absence or incapacity of the Secretary or Treasurer; and in the case of the resignation or death of the Secretary or Treasurer, the Assistant shall perform such duties as are imposed upon such deceased or resigning Secretary or Treasurer until such time as the Board of the Authority shall appoint a new Secretary or Treasurer. The Assistant Secretary-Treasurer shall give such bond for the faithful performance of his/her duties as the Board of the Authority may determine.

Paragraph 7. **Additional Duties**. The officers of the Authority shall perform such other duties and functions as may from time to time be required by the Board of the Authority or the Bylaws or Rules and Regulations of the Authority.

Paragraph 8. **Election or Appointment**. The Chairman, Vice Chairman, Secretary, Treasurer and Assistant Secretary-Treasurer shall be elected at the annual meeting of the Board of the Authority from among the members of the Board of the Authority, and shall hold office for one year or until their successors are elected and qualified. The Vice Chairman shall succeed to the position/office of Chairman upon the expiration of the Chairman's term of office unless otherwise voted by the Board upon the expiration of the Chairman's term of office.

Paragraph 9. **Vacancies.** Should the office of Chairman become vacant, the Vice Chairman shall perform such duties as are imposed on the Chairman until such time as the Board of the Authority shall elect a new Chairman, whom shall hold such office until the completion of the unexpired term for said office. At the completion of the said unexpired term, the Vice Chairman shall succeed to the position of Chairman unless otherwise voted by the Board upon the expiration of the Chairman's term of office. At such time that the office of the Chairman should become vacant during the term of office of said Chairman and therein, the Vice Chairman is elected to said position for the remainder of said term, the Board of the Authority shall elect a successor from its membership at the next regular meeting to fill the position of Vice Chairman and such election shall be for the unexpired term of said office. Likewise, should the position of Secretary, Treasurer or Assistant Secretary-Treasurer become vacant, the Board of the Authority shall elect a successor from its membership at its next regular meeting and such election shall be for the unexpired term of said office.

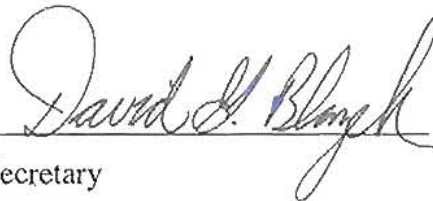
Paragraph 10. **Additional Personnel.** The Authority may from time to time employ such personnel as it deems necessary to exercise its powers, duties and functions, as prescribed by the Municipality Authorities Act of 1945, as amended, of Pennsylvania, and all other laws of the Commonwealth of Pennsylvania, applicable thereto. The selection and compensation of such personnel shall be determined by the Board of the Authority subject to the laws of the Commonwealth of Pennsylvania.

## ARTICLE IV - AMENDMENTS

Paragraph 1. **Amendments to Bylaws.** The Bylaws of the Authority shall be amended only by motion or resolution duly adopted by a majority of the members of the Board of the Authority at a regular or special meeting.

### CERTIFICATE

I, David G. Blazek, Secretary of the Peters Township Sanitary Authority, do hereby certify that the foregoing is a true and correct copy of the Bylaws of the Authority as the same were adopted by the Board of the Authority on January 12, 2010, upon Motion duly made, seconded and passed.

  
Secretary