



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

October 14, 2020

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of September 9, 2020

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW:

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Approve Change Order No. 12 to A. Merante - General Contract for the Conveyance System project
2. Approve Change Order No. 3 to JS Bova Excavating - General Contract for the Stonehenge project
3. Approve Service Order to HRG for the Piney Fork/Churchill property survey
4. Waste Management Contract Renewal 4th Option Year

ADJOURNMENT:



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REGULAR MEETING

October 14, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the September 9, 2020 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS:

RE: Board Member Recognition

- 1) David Blazek

Mr. Grimm recognized Mr. Blazek for his many years of service with his participation on the Board and to the community.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported the ALCOSAN/Deerfield Manor agreement is fully executed and filed with the PUC. The next step will be the sewage planning with Upper St. Clair.

Mr. Boring reported he has completed phase one and two of the administrative handbook, and reviewed the collective bargaining unit contract. He submitted his comments to Management.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The Donaldson's Crossroad's interceptor portion, restoration, is almost complete. There is a meeting scheduled with the Washington County Conservation District on October 20, 2020. There is still retainage being held from the Contractor until final inspections. Mr. Hanley recommended approval of Change Order No. 12 for the placement of riprap at 4150 Washington Road and two hood attachments for the drop connection on Oakwood Road interceptor.

Motion: To approve Change Order No. 12 for the placement of riprap at 4150 Washington Road and two hood attachments for the drop connection on Oakwood Road interceptor in the amount of \$5,737.84.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Hanley provide an update on the Hidden Brook portion of the project. The Contractor has been put on notice of the issues with the sod and has been directed to provide an acknowledgment letter stating they will return and address the restoration issues with the sod grass that was planted.

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. He is still in the process of negotiating the final change order for the project.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

Mr. Hanley reported on the Deerfield Manor/Links View Drive Pump Station. The projected time frame to complete the sewage planning and approvals is estimated at nine months. A conference call is being held with Upper St. Clair to discuss the project.

Mr. Hanley reported the status of the Piney Fork 537 Plan. The plan is expected to be completed over the next several months. Mr. Hanley presented a service order for the subdivision of property located at 974 Church Hill Road.

Motion: To approve HRG's Service Order No. 0449.02 for the property survey and subdivision of 974 Church Hill Road in the lump sum amount of \$6,850, and a not to exceed amount of \$2,000, for the plan approval process with the Township.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The construction has begun, and an updated project schedule from the Contractor is expected to be provided by October 21, 2020.

Mr. Jenkins reported the draft Operating and Capital Budget will be provided for the November meeting with approval at the December meeting.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported the sludge disposal contract expires October 25, 2020. The contract which was awarded in 2016 with Waste Management included a base year and four option years. Mr. Chucuddy recommended exercising the 4th Option Year, which will be a 6% increase from the 2020 year. The contract will be rebid next year.

Motion: To approve 4th Option year with Waste Management for sludge disposal for 2020/2021.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending September, 2020.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$249,833.70 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 5870 through 5933 and ACH	\$127,296.38
Payroll	Transfer from Operating to Payroll fund	\$80,000.00

CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1060 & 1061 & Operating Fund Reimbursement	\$8,961.81
CFS Capital Improvement Fund	Requisition 2020-9	\$22,434.25
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$0
	Total	\$249,833.70

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:30 p.m.

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes =5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Banaszak	Kaminsky	To approve the minutes of the September 9, 2020 Board Meeting.	Approved
2	Burns	Banaszak	To approve Change Order No. 12 for the placement of riprap at 4150 Washington Road and two hood attachments for the drop connection on Oakwood Road interceptor in the amount of \$5,737.84.	Approved
3	Kaminsky	Wells	To approve HRG's Service Order No. 0449.02 for the property survey and subdivision of 974 Church Hill Road in the lump sum amount of \$6,850, and a not to exceed amount of \$2,000, for the plan approval process with the Township.	Approved
4	Burns	Kaminsky	To approve 4 th Option year with Waste Management for sludge disposal for 2020/2021.	Approved
5	Kaminsky	Burns	To approve disbursements in the amount of \$249,833.70.	Approved
6	Burns	Banaszak	To adjourn the Board Meeting at 7:30 p.m.	Approved