



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**January 11, 2023**

**ROLL CALL:**

**REORGANIZATION**

**MINUTES FOR APPROVAL: Minutes of December 14, 2022**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW: Month ending December 31, 2022**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. To accept Clara Lane Public Sewer Extension for ownership by PTSA
2. To enter into a Developer's Construction Agreement with Aeon Properties for the Fife Farms Plan No.5 sewer extension, contingent on receipt of required securities and insurance documentaiton
3. To authorize management to enter into Task Order No. 2023-01 for engineering services related to Brush Run WPCP Plant Water System Upgrades

**ADJOURNMENT:**



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## REGULAR MEETING

January 11, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak  
Absent from meeting: Joseph A. Wells

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

### REORGANIZATION OF THE BOARD:

Motion: To appoint Mr. Burns as the Temporary Chair.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Motion: For a reorganization of Officers: Chairman – Eric S. Grimm; Vice-Chairman - Robert L. Burns; Secretary - John A. Banaszak; Treasurer - Rebecca W. Kaminsky; Assistant Secretary/Treasurer –Joseph A. Wells

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Motion: To appoint all professionals, Gaitens, Tucceri & Nicholas, P.C. as the Solicitor, HRG Engineers Inc. as the Consulting Engineer, Guthrie, Belczyk & Associates, P.C, as the Auditor, CFS Bank as the Depository, designation of the Official Newspapers as the Observer Reporter, and Post-Gazette, and Board meeting dates were set for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 7:00 p.m., located in the lower level of the Authority's business office.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

### APPROVAL OF MINUTES:

Motion: To approve the minutes of the December 14, 2022 Board Meeting.

Moved by Mr. Banaszak, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

**VISITORS:** None.

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported on the status of the Deerfield Manor/ Links View Drive project. The agreement with the Contractor is being finalized. The Authority is awaiting to receive the executed inter municipal agreement with USC prior to executing the contract. The Authority has sixty days before the actual award of the contract.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported on the status of the inter-municipal agreement with USC for the Deerfield Manor/

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Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Faye E. Abbondanza, Administrative Assistant

Links View Drive project. USC will execute at their January meeting, and the Township is expected to execute in February.

Mr. Jenkins reported on the status of the Clara Lane developer sewer extension. The project is in the final testing phase and all close out documents have been received. Mr. Jenkins recommended acceptance of the sewers for ownership.

Motion: To accept Clara Lane sewer extension for ownership.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported on the status of the Fife Farm Plan No. 5 development. The final drawings have been approved and all sewage planning is complete. Mr. Jenkins recommended entering into the Developer's Construction Agreement.

Motion: To enter into a Developer's Construction Agreement with Aeon Properties for the Fife Farms Plan No.5 sewer extension, contingent on receipt of required securities and insurance documentation

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Jenkins reported on the status of the Crestview Acres portion of the 2022 Sewer Infrastructure Rehabilitation Project. There are still several easements that are being evaluated. Once easements are all agreed upon HRG will revise the drawings.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The issue with the loss of programming/communication with the system is ongoing. Management is working with the manufacturer towards a resolution.

Mr. Jenkins reported on the status of the Brush Run WPCP Plant Water System Upgrades, and based upon the design report recommended acceptance of GHD's task order for engineering services.

Motion: To authorize management to enter into Task Order No. 2023-01 for engineering services related to Brush Run WPCP Plant Water System Upgrades with GHD for a not to exceed amount of \$58,700.00

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

#### **OPERATIONS MANAGER'S REPORT:** Copy on File

Mr. Chucuddy reported the status of the McCrobie Subdivision. They have provided the letter of credit and are tentatively expected to execute the developer agreement on January 16, 2023.

Mr. Chucuddy reported the status of the pending subdivision for the Beinhaurer Plan1. This is located 520-522 Justabout road, and would create access to Justabout Road for the land locked lot.

Mr. Chucuddy reported the 2022 grouting project was completed. The contractor completed the additional CIPP Liners on Fawn Valley Drive.

Mr. Chucuddy reported the status of the Galley Road property. They have reduced the units from 250 to 180, and four stories to three stories.

The senior Living complex across from the new middle school is still panning to move forward with 84 assisted living quarters and 38 memory care rooms.

The Equine Estates plan has changed as they have had issues with the neighbor regarding right if way for the cul-de-sac. We expect to receive revised plans for review.

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

**FINANCIAL STATEMENT REVIEW:** Month ending December 31, 2022.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$305,195.57 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 7794 through 7819 Void Ck and ACH	\$89,005.87
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$4,729.14
CFS Capital Improvement Fund	Requisition 2022-12	\$54,234.39
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$305,195.57

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:20 p.m.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Patricia L Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Banaszak	Wells	To appoint Mr. Burns the Temporary Chair.	Approved
2	Banaszak	Kaminsky	For a reorganization of Officers.	Approved
3	Kaminsky	Banaszak	To appoint all professionals.	Approved
4	Banaszak	Burns	To approve minutes of December 14, 2022	Approved
5	Burns	Kaminsky	To accept Clara Lane sanitary sewer extension for ownership	Approved
6	Kaminsky	Banaszak	To enter into Developers Construction agreement with Aeon Properties for the Fife Plan No 5	Approved
	Kaminsky	Burns	To approve task order No 2023-01 with GHD	Approved
8	Kaminsky	Burns	To approve disbursements in the amount of \$305,195.57	Approved
9	Burns	Kaminsky	To adjourn the Board Meeting at 7:20 p.m.	Approved