



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

July 12, 2023

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of June 14, 2023

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending June 30, 2023

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Approval of HRG SOA for Waterdam Galley Development Construction Administration, Observation, and As-built Drawings for Public Sewers
2. Approval of HRG SOA for Waterdam Galley Development Construction Administration and Observation for the Private Sewers
3. Approval of Amendment to Easement for 1015 Old Washington Road
4. Approval of payment request by Ligonier Construction

ADJOURNMENT:



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

REGULAR MEETING

July 12, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak.

Mr. Grimm participated by phone and Mr. Burns chaired the meeting.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, CharLee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the June 14, 2023 Board Meeting.

Moved by: Mr. Wells, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

VISITORS:

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the PADOT Project – E McMurray and Bebout Road Intersection Improvements. There are meetings schedule with PADOT engineers regarding the cost sharing.

Mr. Hanley reported on the status of the Deerfield Manor/ Links View Drive project. The project is at substantial completion. The swap of Customers will take effect July 1, 2023. Mr. Hanley recommended Ligonier Construction pay application for payment as presented on the capital requisition.

Mr. Hanley reported on the status of the Waterdam Galley Multifamily development. A draft of the proposed cost sharing was sent to the owner/developer. Management recommend approval of HRG's service orders for construction phase engineering services. The public sewer engineering services are paid by the developer escrow. The private sewers will be paid by the Authority. Typically the private sewers inspections are performed by staff through the new tapping permit process however management recommended HRG because of the size and complexity of the development. The Authority will be collecting a large tapping fee for this residential development.

Motion: To approve HRG's Service Order Waterdam Galley Development Construction Administration, Observation, and As-built Drawings for Public Sewers for an amount not to exceed \$10,000.

Moved by: Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

Motion: To approve HRG's Service Order Waterdam Galley Development Construction Administration, Observation, for Private Sewers for an amount not to exceed \$6,000.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. The design is 90% completed and design meetings are scheduled with Management to review.

Mr. Jenkins reported there was a request of the property owners of 1015 Old Washington Road to amendment to the current easement to allow for installation of swimming pool decking. Management recommended the amendment.

Motion: To approve amendment to the easement for 1015 Old Washington Road.

Moved by: Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

OPERATIONS MANAGER’S REPORT: Copy on File

FINANCIAL CONTROLLER’S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending June 2023.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$384,568.86 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

| Fund | Disbursement | Total |
|---------------------------------|--|--------------|
| Operating | Checks: 7221 through 7250 Void Ck and ACH | \$106,960.72 |
| Payroll | Transfer from Operating to Payroll fund | \$80,000.00 |
| Developer Fund | Checks & Operating Fund Reimbursement | \$9,378.82 |
| CFS Capital Improvement Fund | Requisition 2023-6 | \$111,003.15 |
| Penn Vest | Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019 | \$77,226.17 |
| | Total | \$384,568.86 |

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:15 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

| MOTION NO. | MOVED | SECOND | MOTION SUMMARY TABLE | VOTE |
|-------------------|--------------|---------------|--|-------------|
| 1 | Wells | Banaszak | To approve the minutes of the June 14, 2023 Board Meeting. | Approved |
| 2 | Banaszak | Kaminsky | To approve HRG's Service Order Waterdam Galley Development Construction Administration, Observation, and As-built Drawings for Public Sewers for an amount not to exceed \$10,000. | Approved |
| 3 | Kaminsky | Wells | To approve HRG's Service Order Waterdam Galley Development Construction Administration, Observation, for Private Sewers for an amount not to exceed \$6,000. | Approved |
| 4 | Wells | Kaminsky | To approve amendment to the easement for 1015 Old Washington Road. | Approved |
| 5 | Kaminsky | Wells | To approve disbursements in the amount of \$384,568.86. | Approved |
| 6 | Kaminsky | Banaszak | To adjourn the Board Meeting at 7:15 p.m. | Approved |