



PETERS TOWNSHIP SANITARY AUTHORITY

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www.ptsaonline.org

RESOLUTION 05-12-25

DEDUCT METER FEES, PRACTICES AND PROCEDURES

WHEREAS, the Peters Township Sanitary Authority, a municipal corporation organized under the Municipal Authorities Act of 1945, for the purpose of providing a sanitary sewer collection, conveyance, and treatment facilities, and for providing the staffing and financing to operate said facilities:

WHEREAS, The Peters Township Sanitary Authority desires to set policy guidelines for the installation of a deduct meter and to set forth the applicable fees.

NOW, THEREFORE, BE IT RESOLVED, that The Peters Township Sanitary Authority hereby resolves to adopt the following:

When water usage is used as a basis for user charge, and it is established to the satisfaction of the Authority that a portion of the water used in or on any property does not and cannot enter the sanitary sewer system, the Authority may permit, through application, the installation of an additional meter(s) to determine the quantity of water excluded from the sanitary sewer system.

Terms and Conditions:

Owner must apply for consideration by submitting the PTSA Deduct Meter Application. Information about the meter shall be provided, the type, size, location and arrangement of such meter(s). The application shall be accompanied by a sketched plan of the property, the water distribution system, the sewer layout, existing meters, and the proposed changes in the water distribution system to accommodate the new meter. The sketch shall be neatly drawn to scale and shall be subject to approval by the Authority.

The meter must have the approval of the American Water Works Associates (AWWA) and must include an exterior mounted digital or analog remote. The exterior remote should be placed in a safe, readily accessible location.

The installation of the deduct meters and its remote reader is the sole responsibility of the applicant. Once the meter's installation is complete the applicant shall contact the Authority to schedule the inspection and sealing of the deduct meter. If the installation is approved, the Authority will affix their seal to the meter and record the reading on the meter as the initial reading. If the location of the remote reader is approved, the Authority will synchronize the initial reading on the water and remote reader and affix their seal. The seal shall remain intact to receive a deduct credit.

The Authority reserves the right to inspect and test any deduct meters as needed to verify compliance with all regulations and proper operation. Inspections of the deduct meters will be conducted once every ten years or at the discretion of the Authority. Violation of any sewer ordinance or resolution may result in the nullification of the deduct meter readings. Any modification to the water supply piping from the approved sketch will result in the nullification of the deduct meter reads and require re-application.

The Authority will read the meter for residential and commercial users annually during the Authority's third billing quarter or at other times the Authority deems it appropriate. Those commercial users with

typically high usage of excluded water may select to have the deduct meter read each billing cycle, with such option, the read fee shall be applied to each billing cycle.

It is the responsibility of the applicant to maintain a safe, readily accessible location of the exterior remote, in order to ensure a meter read. The annual deduct credit will not be given if the exterior remote is broken or damaged and if the remote is not easily accessible. It is the responsibility of the property owner to contact the Authority to schedule a read if their remote is in a fenced area and they have a pet.

Prior to sale of any property, a final deduct meter read must be obtained from the actual deduct meter. The current property will receive their deduct credit; if any, in their final bill and then deduct meter service will be suspended. The new property owner will have to establish the deduct meter service by completing an application and having an inspection performed by the Authority staff.

The Authority reserves the right to make required adjustments to the credit.

The applicable fees associated with the implementation of this policy shall be set forth in Section C of Schedule A, known as "The Schedule of Rates and Charges". Schedule A may be revised by proper Resolution of Board.

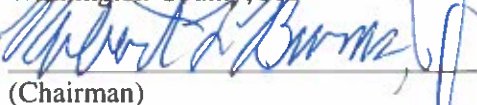
All other resolutions and parts thereof which are in conflict with this resolution are hereby repealed to the extent of such conflict.

Enacted into resolution this 10th day of December, 2025

ATTEST:
(Seal)


(Secretary)

Peters Township Sanitary Authority
Washington County, PA


(Chairman)