PETERS TOWNSHIP SANITARY AUTHORITY

3244 WASHINGTON ROAD McMURRAY, PA 15317-3153 PHONE: 724-941-6709 FAX: 724-941-2283

Web Site: ptsaonline.org

PS.

James J. Miskis, Manager Mark A. Chucuddy, Asst. Manager Mildred Paff, Admin/Acct. Clerk Patricia L. Foote, Financial Controller

RESOLUTION 07-12-04

DEDUCT METER FEES, PRACTICES AND PROCEDURES

WHEREAS, the Peters Township Sanitary Authority, a municipal corporation organized under the Municipal Authorities Act of 1945, for the purpose of providing a sanitary sewer collection, conveyance, and treatment facilities, and for providing the staffing and financing to operate said facilities:

WHEREAS, The Peters Township Sanitary Authority desires to set policy guidelines for the installation of a deduct meter and to set forth the applicable fees.

NOW, THEREFORE, BE IT RESOLVED, that <u>The Peters Township Sanitary Authority</u> hereby resolves to adopt the following:

When water usage is used as a basis for user charge, and it is established to the satisfaction of the Authority that a portion of the water used in or on any property does not and cannot enter the sanitary sewer system, the Authority may permit, through application, the installation of an additional meter(s) to determine the quantity of water excluded from the sanitary sewer system. The type, size, location and arrangement of such meter(s) shall be subject to inspection by and approval of the Authority.

An approved meter and exterior remote reader is available to the user by the Authority at its purchase cost. The Authority will not replace, repair or accept return of any meter. If the proposed meter is purchased from a source other than the Authority, the meter must have the approval of the American Water Works Associates (AWWA) and shall include an exterior mounted remote. The installation, maintenance and repair of the meter and of the remote reader shall be the sole responsibility of the user. The requirement for a remote reader may be waived by the Authority provided the installation meets all requirements for accessible readings. This waiver may be revoked by the Authority if it discovers accessibility is limited or impeded. The application for a meter shall be accompanied by a sketched plan of the property, the water distribution system, the sewer layout, existing meters, and the proposed changes in the water distribution system to accommodate the new meter. The sketch shall be neatly drawn to scale, and shall be subject to approval by the Authority. The exterior remote shall be placed in a safe, readily-accessible location.

Installation of the deduct meters and its remote reader is the sole responsibility of the applicant. Once the meters installation is complete the applicant shall contact the Authority to schedule the inspection and sealing of the deduct meter. If the installation is approved, the Authority will affix their seal to the meter and record the reading on the meter as the initial reading. If the location of the remote reader is approved, the Authority will synchronize the initial reading on the water and remote reader and affix their seal. The seal shall remain intact in order to receive a deduct credit.

The Authority reserves the right to inspect and test any deduct meters as needed to verify compliance with all regulations and proper operation. Inspections of the deduct meters will be conducted once every three years or at the discretion of the Authority. Violation of any sewer ordinance or resolution may result in the nullification of the deduct meter readings. Any modification to the water supply piping from the

approved sketch will result in the nullification of the deduct meter reads, and require re-application with a security deposit.

The Authority will read the meter for residential and commercial users annually during the Authority's third billing quarter or at other times the Authority deems appropriate. Those commercial users with typically high usage of excluded water may select to have the deduct meter read each billing cycle, with such option, the read fee shall be applied to each billing cycle. It is the responsibility of the applicant to maintain a safe, readily-accessible location of the exterior remote, in order to ensure a meter read. The measurement of the deduct meter shall be deducted from the users sewage usage based upon the reading of the primary water meter. The deduct credit will appear in the next billing cycle. The Authority reserves the right to make required adjustments to the credit.

Deduct credits will not be given if the exterior remote is broken or damaged and if the remote is not easily accessible. It is the responsibility of the applicant or current property owner to contact the Authority to schedule a read if their remote is in a fenced area and they have a pet.

The applicable fees associated with the implementation of this policy shall be set forth in Section C of Schedule A, known as "The Schedule of Rates and Charges". Schedule A may be revised by proper Resolution of Board.

Attachments "Schedule of Applicable Fees" "Deduct Meter Application"

The effective date of fee schedule and procedures hereby resolved shall be January 1, 2005

All other resolutions and parts thereof which are in conflict with this resolution are hereby repealed to the extent of such conflict.

Enacted into resolution this 14th day of December, 2004

ATTEST:

C Seal)

Secretary)

Peters Township Sanitary Authority

Washington County, PA